

# Financial Services Authority

R/IP/RA7

Form H



## INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Register No. **2590 RS**

The amendment of the rules of **Raith Rovers Independent Supporters' Society Limited** to which this acknowledgement is attached, is this day registered under the Industrial and Provident Societies Act 1965.

Date: **30 March 2009**

Financial Services Authority  
25 The North Colonnade  
Canary Wharf  
London, E14 5HS

*E. S. M.*  
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# Raith Rovers Independent Supporters' Society Ltd. – Rule Amendments

## CONSTITUTION OF THE SOCIETY BOARD

Rule 54. With effect from the Society's first annual general meeting, the Society Board is to have not less than 6 and not more than 10 members and will be made up as follows:

- a) 6 members of the Society Board or such higher number as shall be required so that elected members of the Board are in the majority over co-opted members will be elected by the members in accordance with such arrangements as shall be determined by the Society Board;

## FINANCIAL AUDIT

84. The Society Board will in respect of each year of account ending on 30 June.

a. cause to be prepared a revenue account or revenue accounts which:

(i) singly or together deal with the affairs of the Society and any subsidiary company or society as a whole for that year; and

(ii) give a true and fair view of the income and expenditure of the Society and any subsidiary company or society for that year;

b. cause to be prepared a balance sheet giving at that date a true and fair view of the state of the affairs of the Society and any subsidiary company or society.

c. In any year of account, the Society shall not be required to appoint auditors if it is exempt under the 1968 Act and has disapplied the obligation to do so in accordance with the 1968 Act.

d. In any such year, an Independent Examination of accounts under the guidelines recommended by Supporters Direct and all references below in Rules 25, 35, 87, 88, and 91 to 'auditor(s)' and 'audited' shall be read as independent examiner and **Independently Examined** respectively and rules 89, 90, 92, 93 and 94 shall not apply.

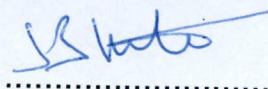
e. Any decision to disapply the requirement for audit must be passed by the appropriate margins laid down under the 1968 Act at the Annual General Meeting prior to the Annual General Meeting at which the accounts for the year in question are to be laid before members.

f. No decision to disapply shall be valid if the accounts laid before the Annual General Meeting at which the decision is being taken indicate that the turnover of the society in that financial year is higher than the specified threshold for audit exemption in the Supporters Direct Membership Policy, should such exemption be allowed under that policy.

## BY ORDER OF THE RAITH TRUST BOARD



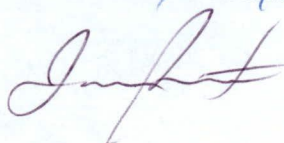
ALAN RUSSELL



BLAIR WHITE



GRAEME CONDIE



JAMES PEATTIE (SECY)

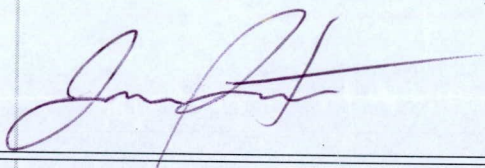


# 2 Statutory Declaration

## 2.1 An Officer of the society or credit union must sign below

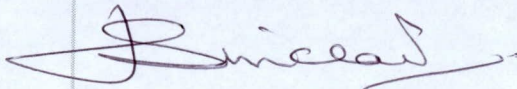
I do solemnly and sincerely declare that the amendment of the rules of the said society or credit union, a copy of which is attached marked 'X', has been duly made by the society or credit union in the manner provided in its rules for the making, altering or rescinding of rules.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Name	James Proctor
Address	12/4 Ogilvie Terrace Edinburgh
Postcode	EH11 1NR
Signature	
Position	Secretary
Date	10/03/09

### Declared before

- ☐ a solicitor; or  
☐ a commissioner for oaths; or  
☐ notary public; or  
☒ justice of the peace.

Name	JOYCE SINCLAIR
Declared at	54 PARK ROAD ROSYTH FIFE KY11 2PA
Signature	
Date	dd/mm/yy 20/3/09

End of form



## 1

## Appendix 1 – Part 1

**Part 1 of this appendix must be completed by industrial and provident societies applying for either a partial or complete amendment of rules.**

- 1.1 Is membership of the society required to obtain the benefits / facilities offered by the society?**

☐ Yes

☒ No

- 1.2 Type of industrial and provident society**

☐ A bona fide co-operative society

☒ A benefit of the community society

Please explain how this is demonstrated by referring to appropriate rules of the society

Within rule 2, to enable the community to have an interest in the future of the Club and to benefit from the promotion of football and to strengthen the bonds between the Club and the community. Rule 5. the business of the Society is to be conducted for the benefit of the community.

**End of appendix if a bona fide cooperative society and applying for a partial amendment of rules. If you are a bona fide cooperative society applying for a complete amendment of rules you must continue to part 2 of this appendix.**

### Benefit of the community societies

- 1.3 Please give the special reasons why the society should remain registered as an industrial and provident society rather than registering as a company**

The Society's democracy is retained within the IPS structure. The society requires a constitution that is inclusive, transparent, affordable and non-profit distributing. The amended rules do not make changes to this structure.

- 1.4 What groups or categories of people does the society benefit?**

Rule 1 states that the trust works within the Kirkcaldy District area.

Rule 9 states that anyone who is a supporter of the Club or has an interest in the game of football and is sympathetic to the objects of the Society.

**If you are applying for a complete amendment of rules you must continue to part 2.**

**If you are applying for a partial amendment of rules this is the end of this appendix.**



## 1

**Appendix 1 – Part 2**

**This part of this appendix must only be completed by industrial and provident societies applying for a complete amendment of rules.**

**2.1 You must complete the following table indicating the rule number in the column provided.**

Any references to 'the Act' below refer to the Industrial and Provident Societies Act 1965.

<b>Matters to be provided for</b>	<b>Rule number</b>
The name of the society.	
The objects of the society.	
The registered office of the society, to which all communications and notices to the society may be addressed.	
The terms of admission of the members, including any society or company investing funds in the society under the provisions of the Act.	
The mode of holding meetings, the scale and right of voting, and the mode of making, altering of rescinding rules.	
The appointment and removal of a Committee of Management, (by the name of ) and of managers or other officers and their respective powers and remuneration.	
The maximum amount of interest in the shares of the society which may be held by any member otherwise than by virtue of section 6(1) (a) (b) (c) of the Act.	
Whether the society may contract loans or receive money on deposit subject to the provisions of the Act from members or others; and, if so, under what conditions, under what security, and to what limits of amount.	
Whether the shares or any of them shall be transferable, the form of transfer and registration of the shares, and the consent of the committee thereto; whether the shares or any of them shall be withdrawable, and the mode of withdrawal, and the payment of the balance due thereon on withdrawing from the society.	
The audit of accounts by one or more auditors appointed by the society in accordance with the requirements of the Friendly and Industrial and Provident Societies Act 1968.	
Whether and, if so, how members may withdraw from the society, and provision for the claims of the representatives of deceased members, or the trustees of the property of bankrupt members, or, in Scotland, members whose estate has been sequestrated, and for the payment of nominees.	
The mode of application of profits.	
If the society is to have a common seal, provision for its custody and use.	
Whether and, if so, by what authority, and in what manner, any part of the society's funds may be invested.	

**End of Appendix**



# Mutual Societies Application Form

## Amendment of Rules for a Society or Credit Union Form



### Full name of society or credit union

Raith Rovers Independent Supporters' Society, Ltd

### Important information you should read before completing this form

We require industrial and provident societies, credit unions and friendly societies registered under the Friendly Societies Act 1974 to complete this form if they are changing any of their rules either by a partial or complete amendment (by complete we mean the substitution of a new rule book in place of the existing rule book).

Do not use this form if your society is registered as a building society, or is registered as a friendly society under the Friendly Society Act 1992, or is a branch of a society registered under the Friendly Societies Act 1974.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's or credit union's public file.

It is important you provide accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your application.

### Terms in this form

'FSA' and 'we' refer to the Financial Services Authority.

'You' refers to the person signing the form on behalf of the society or credit union.

'Registered friendly society' – means a society registered within the meaning of the 1974 Act by virtue of section 7(1)(a) of that Act. Typically, registered friendly societies provide insurance to their members for events such as sickness, death or unemployment.

### Contents of this form

1 Details of changes	3
2 Supporting Information	5



# Mutual Societies Application Form

## Amendment of Rules for a Society or Credit Union Form



### Filling in the form

**1** If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed in sections 1 and 2.

**2** If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed in sections 1 and 2.

**3** If you make a mistake, cross it out and initial the changes; do not use correction fluid.

**4** If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the application as incomplete. This will increase the time taken to assess your application.

**5** If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatory to the form.

**6** Post the form and supporting documents to us at:-

**Mutuals Societies Registration**  
**The Financial Services Authority**  
**25 The North Colonnade**  
**Canary Wharf**  
**LONDON**  
**E14 5HS**



## 1

**Details of rule changes****Society details****1.1 Society or credit union details**

Register number	2590RS
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**Proposed changes****1.2 Are you applying for a partial or complete amendment of rules?**

- ☒ Partial      ▶ Continue to question 1.3  
☐ Complete      ▶ Continue to question 1.5

**Partial Amendment of Rules****1.3 You must attach the following:**

Two printed copies of the amendment of rules, one marked 'X' and each signed by three members and the secretary of the society or credit union.

☒ Attached

A printed copy of the existing set of rules, marked to show where the amendments occur, and what they are.

☒ Attached**1.4 Is your society an industrial and provident society?**

You must tick 'No' if you are a credit union.

- ☒ Yes      ▶ You must confirm that you have completed part 1 of appendix 1  
☐ No      ▶ Continue to question 1.8

☒ Completed

**Continue to question 1.8**



## Complete Amendment of Rules

### 1.5 You must confirm that you have completed the relevant appendix:

Industrial and provident society	▶ Appendix 1	<input type="checkbox"/> Completed (part 1 and 2)
Credit union	▶ Appendix 2	<input type="checkbox"/> Completed
Friendly society	▶ Appendix 3	<input type="checkbox"/> Completed

### 1.6 You must attach the following:

Two identical printed copies of the amendment of rules, one marked 'X' and each headed 'All previous rules rescinded' and signed at the end by three members and the Secretary of the society or credit union

☐ Attached

### 1.7 Have you used model rules provided by a sponsoring body?

☐ No ▶ Continue to question 1.8

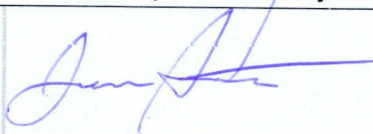
☐ Yes ▶ Enter the name of the model being used and the name of the sponsoring or trade body who provided the model.

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Continue to question 1.8

## Signature

### 1.8 The Secretary of the society or credit union must sign and date below

Signature	
Date	10/03/09

Continue to section 2